



Policy & General Purposes Committee

Constitution & Terms of Reference

Membership

All Parish Councillors and five co-opted members, appointed annually by the Parish Council at its Annual Meeting.

The Quorum shall consist of THREE Councillor members of the Committee.

The Parish Council may approve the co-option of additional named persons who are not Councillors to serve on the Committee on a short-term basis. They will not have voting rights.

The Committee recognises the need to co-opt specialist / professional person(s) to advise and support the Committee and that such people should be approached when necessary.

Terms of Reference

The Committee is responsible for

- the review and development of Council policies relating to all aspects of the Council's activities and recommending
 - a) changes to existing Policies to the Council for approval and
 - b) new policies to the Council for adoption.
- the development of the Council's projects.
- carrying out the Annual Inspection of Property and preparing and Action Plan.

Delegated Powers

The Committee considers matters in detail and has delegated authority to:

- make decisions with regard to any function relating to Council policies;
- respond to consultations;
- make decisions relating to the non-strategic management of land owned or occupied by the Council;
- make decisions with regard to any function under s.144 of LGA 1972 relating to the promotion of tourism;
- make decisions with regard to any function under s.145 of LGA 1972 relating to the management of a festival;
- comment on planning applications and development plans affecting Shevington Parish and adjacent areas;
- instruct the Proper Officer to act.

In all other matters it has powers of recommendation only. Decisions of a financial nature must be referred either to the Finance Committee or to the Full Council.

Voting Rights

All Councillor members have full voting rights.

Co-opted committee members only have voting rights in respect of:

- the non-strategic management of land owned or occupied by the Council;
- any function under s.144 of LGA 1972 relating to the promotion of tourism;
- any function under s.145 of LGA 1972 relating to the management of a festival.

Meetings

The Committee meets on the first Thursday of every month, except January and July, when there is no meeting.

Clerk to the Policy & General Purposes Committee: Mrs K. Pilkington

Reviewed & Approved: 25 May 2017

Chairman